

Urban and Community Forestry Challenge Grant Scoring System

Final Score
_____ / 70

Minimum requirements:

Each grant application is screened for minimum requirements prior to submission to the Grant Review Committee for scoring. Projects which fulfill the following minimum requirements will be considered for grant funding:

Application Form
Budget
Species List and at least Two Price Quotes (if Applicable)
Supplemental Questionnaire
Work Plan
Contact Regional Service Forester

Forester Questions:

Forester- Has the applicant contacted their regional service forester about the project?
Yes or No

If yes, application can continue through process.

If no, application is disqualified.

Tree Species Diversity- (If applicable)

Does your regional service forester approve of your tree species list?

Yes or No

Scoring will be done in a simple Good→Fair→Poor format to keep things simple and clear.

Good - 10pts / Fair - 5pts / Poor - 0pts

Project Description and Purpose

Does the project contribute to improving the lives or landscape of people in the community?

_____ **10pts** - Well Detailed description of project description and scope of project.

_____ **5pts** - Project is explained but difficult to understand, or it is not well planned out.

_____ **0pts** - Project is not detailed at all, or absent.

Personnel and Volunteers

How many, and qualified are your personnel/contractors and volunteers for this project? What will each of them be doing during this project?

_____ **10pts** - Well detailed use of staff/contractors and/or volunteers at every step of the project.

_____ **5pts** - Use of staff and volunteers is limited and details of their use is absent at certain stages of the project.

_____ **0pts** - Staff and/or volunteer involvement is not detailed or is absent at most stages of the project.

Project Plan of Action

How detailed is your project's plan? Does your plan fulfill the intentions of the grant funds?

_____ **10pts** - Well detailed implementation of the project at all stages of the plan.

_____ **5pts** - Project plan is only partially detailed but lacks continuity or has missing parts.

_____ **0pts** - Project plan has little to no detail or one was not provided.

Project Locations, Maps, and Design

Have maps, and tree locations been included in the application? Is the project design easy to understand?

_____ **10pts** - Legible maps, and location of each tree is detailed and easy to decipher.

_____ **5pts** - Maps included but difficult to see or understand where the project is being done.

_____ **0pts** - No map or project location is provided.

The final categories are only checked when applicable-

Tree Planting Plan

What method is being used for tree planting? Are the roots being pulled apart before installation?

_____ **10pts** - Holes are dug by hand at proper depth and width, and rootbound trees are amended before installation.

_____ **5pts** - Holes are dug with auger/machine but are widened by hand and glazing of the hole will be amended, and some work is done to rootbound trees before installation.

_____ **0pts** - Auger/machine dug holes with little to no work done to rootbound trees.

Bonus Points

Tree City USA-

_____ **20pts** - Already a TCUSA community.

_____ **10pts** - Applications are in for next calendar year.

_____ **0pts** - Community is not in TCUSA system.