

**2017 GENERAL PERMIT APPLICATION ELEMENTS**

Item
1. Notice of Intent Form, signed by the producer. When a concentrated animal feeding operation is owned by one person but is operated by another person, the operator shall apply for the permit. (Appendix B)
2. Certification of Applicant Form, signed and notarized (Appendix A)
3. If the applicant is a corporation, partnership, limited liability partnership (LLP), limited liability company (LLC), or trust, the applicant shall provide information on their legal structure including any parent corporation or subsidiary corporations of the applicant. The applicant shall also identify the name, title/position, and residential address (a P.O. Box is not acceptable) of every officer, general partner, LLP partner, LLC member, trustee, investor, director, or person performing a function similar to a director, the applicant, and each person who is the recorded or beneficial owner of 10 percent or more of any class of voting stock of the applicant, or any other responsible official(s) of the applicant with legal or decision making responsibility or authority for the operation. Documentation shall also be submitted indicating the producer has the authority to sign the documents in items 1 and 2 for the corporation, partnership, LLP, LLC, or trust;
4. PE stamp & engineer's signature on Plans & Construction Specifications 5. Calculations showing the capacity of the manure containment structure 6. Plan sheets and construction specifications for all components 7. Engineer submit Construction Administration Plan (If the application includes a new manure management system or modifications to an existing system)
8. Soil boring information for new or enlarged process wastewater containment structures
9. Housed lots or open lots with uncovered manure containment systems designed to not discharge shall include the output of the Natural Resource Conservation Service's Soil Plant Air Water (SPA) hydrology tool and model inputs indicating their manure containment system is designed to not discharge and eligible for a state permit. (Operations applying for a state permit and operations applying for a NPDES permit with new source swine, poultry, and veal operations.)
10. Signed O&M Guideline
11. Verification of the producer or an onsite representative has attended environmental training in the last 3 years ( <a href="http://denr.sd.gov/des/fp/manuremanagementtraining.aspx">http://denr.sd.gov/des/fp/manuremanagementtraining.aspx</a> )

Item
<p>12. Completed nutrient management plan, including lease agreements for fields not owned. The SD-CPA-63 meets the permit's requirements  <a href="http://denr.sd.gov/des/fp/nutrientmanagementtools.aspx">http://denr.sd.gov/des/fp/nutrientmanagementtools.aspx</a></p> <p>Must include an Endangered Species Action plan for any manure containment systems or land application areas within ¼ mile of streams, where according to the U.S. Fish and Wildlife Service, Topeka shiners have been observed or have potentially occupied <a href="http://www.sddot.com/business/environmental/endangered/docs/Topeka_dist.pdf">http://www.sddot.com/business/environmental/endangered/docs/Topeka_dist.pdf</a> s</p> <p>(2 hard copies or 3 hard copies needed if the county wants a copy)</p>
<p>13. Water well information to ensure setbacks are met</p>
<p>14. Water supply information (source and volume used)</p>